



Flournoy Union
Elementary School District

PO Box 2260; 15850 Paskenta Rd, Flournoy, CA 96029

www.flournoyschool.org 530-833-5331; 530-833-5332 fax

SPECIAL BOARD MEETING AGENDA

Tuesday, March 12, 2019

MISSION STATEMENT: The Mission of Flournoy Elementary School is to provide academic excellence, responsible citizens, and a lifelong desire for learning in a safe environment.

DATE: Tuesday, March 12, 2019 at **6:15 p.m.**
TYPE: Special Board Meeting
LOCATION: Flournoy Elementary School; 15850 Paskenta Rd, Flournoy, CA 96029
POSTED: 03/08/2019 Flournoy School, Flournoy Store and Paskenta Store

1. **PUBLIC MEETING CALL TO ORDER BY PRESIDING OFFICER** _____, at _____ p.m.

Roll call

Lindsey Belter _____
Cathy Bjornestad-Tobin _____
Tyson Carter _____
Andrew Meredith _____
Sara Valoroso _____

PUBLIC COMMENT PERTAINING TO AGENDA

Comments on Closed Session Agenda Items, (below). Any person wishing to speak to any item on the Closed Session Agenda will be granted three minutes to make a presentation.

Comments from the Floor: At this time, any person wishing to speak to any item not on the Agenda will be granted three minutes to make a presentation. No action may be taken at this meeting on items addressed during these comments.

Comments on Agenda Items: At this time, any person wishing to speak to any item on the Agenda will be granted three minutes to make a presentation.

2. **PLEDGE OF ALLEGIANCE**

Recognize staff present:

Lane Bates, Superintendent _____
Rachel Davis, Teacher _____
Melinda Flournoy, Business Manager _____
Amanda Taylor, Teacher _____
Cody Weston, Custodian _____
Mei Vance, Instructional Aide _____
Erin Murphy, Instructional Aide _____
Ashleigh Fuchs _____

3. **INFORMATION ITEMS**

A. **DISCUSSION** - Joint meeting with Elkins School to discuss the future operations of the Elkins and Flournoy School Districts.

4. **ADJOURNMENT**

Meeting Adjournment at _____ p.m.

_____/_____/_____
Motion/Second Ayes/Noes Abstain



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PUBLIC HEARING BOARD MEETING AGENDA
Tuesday, March 12 , 2019

MISSION STATEMENT: The Mission of Flournoy Elementary School is to provide academic excellence, responsible citizens, and a lifelong desire for learning in a safe environment.

DATE: Tuesday, March 12, 2019 *Following Special Board Meeting*
TYPE: Regular Board Meeting
LOCATION: Flournoy Elementary School; 15850 Paskenta Rd, Flournoy, CA 96029
POSTED: 03/08/2019 Flournoy School, Flournoy Store and Paskenta Store

1. **PUBLIC MEETING CALL TO ORDER BY PRESIDING OFFICER** _____, at _____ p.m.

Roll call

Lindsey Belter _____
Cathy Bjornestad-Tobin _____
Tyson Carter _____
Andrew Meredith _____
Sara Valoroso _____

PUBLIC COMMENT PERTAINING TO AGENDA

Comments on Closed Session Agenda Items, (below). Any person wishing to speak to any item on the Closed Session Agenda will be granted three minutes to make a presentation.

Comments from the Floor: At this time, any person wishing to speak to any item not on the Agenda will be granted three minutes to make a presentation. No action may be taken at this meeting on items addressed during these comments.

Comments on Agenda Items: At this time, any person wishing to speak to any item on the Agenda will be granted three minutes to make a presentation.

2. **CLOSED SESSION** None

3. **PUBLIC SESSION - REPORT OF CLOSED SESSION ITEMS** None

4. **PLEDGE OF ALLEGIANCE**

Recognize staff present:

Lane Bates, Superintendent _____
Rachel Davis, Teacher _____
Melinda Flournoy, Business Manager _____
Amanda Taylor, Teacher _____
Cody Weston, Custodian _____
Mei Vance, Instructional Aide _____
Erin Murphy, Instructional Aide _____
Ashleigh Fuchs _____

5. ADOPTION OF AGENDA

____/____/____
Motion/Second Ayes/Noes /Abstain

6. APPROVAL OF MINUTES FROM THE MEETING OF:

Tuesday, February 12, 2019

____/____/____
Motion/Second Ayes/Noes /Abstain

7. COMMENTS

- A. From members of the Board of Education
- B. From the Superintendent and Business Manager
- C. From the Staff/Teachers

8. GENERAL FUNCTION CONSENT ITEMS

(Attachments)

- A. Bills and warrants for **February**
- B. MOUs/Agreements: None

____/____/____
Motion/Second Aye/Noes /Abstain

9. DISCUSSION/ACTION ITEMS (Attachments)

- 1. Consider approval of the 2018/19 Second Interim Report.____/____/____
Motion/Second Aye/Noes /Abstain
- 2. Consider approval of the 2019/20 School Calendar ____/____/____
Motion/Second Aye/Noes /Abstain
- 3. Consider approval of the final reading of the following updated board policies.
 - AR 5131.41 Use Of Seclusion And Restraint
 - BP/AR 0460 Philosophy, Goals, Objectives and Comprehensive Plans

____/____/____
Motion/Second Aye/Noes /Abstain

10. ANNOUNCEMENTS

- A. **Congratulations to Charleigh Merkley!** Our All-Star Student of the Year. Charleigh will get to attend an awards banquet on Thursday, March 14th at the Red Bluff Community Center.
- B. Friday, March 15th - NO SCHOOL (Teacher work day)
- C. You are invited to attend our Annual Spaghetti Dinner Dessert Auction and Silent Auction on Thursday, March 28th starting at 5:30 pm. (Flyer Attached)

11. DISCUSSION ON NEXT BOARD MEETING

- A. Next meeting date: Tuesday, April 9, 2019 at 6:15 p.m.
- B. Possible items for action/discussion
 - Williams Quarterly Report of Uniform Complaints
 - Updated Policies

12. FURTHER COMMENTS

- A. From members of the Board of Education
- B. From the Superintendent

Adjournment at _____ p.m.



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Elementary School District

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MINUTES OF THE GOVERNING BOARD OF THE FLOURNOY UNION ELEMENTARY SCHOOL DISTRICT

MISSION STATEMENT: The Mission of Flournoy Elementary School is to provide academic excellence, responsible citizens, and a lifelong desire for learning in a safe environment.

DATE OF MEETING: Tuesday, February 12, 2019 at 6:15 p.m.
TYPE OF MEETING: Regular Board Meeting
PLACE: Flournoy Elementary School; 15850 Paskenta Road, Flournoy, CA 96029
MEMBERS PRESENT: Sara Valoroso, Cathy Bjornestad-Tobin, Lindsey Belter, Tyson Carter
MEMBERS ABSENT: Andrew Meredith
RECOGNIZED STAFF: Lane Bates, Melinda Flournoy, Amanda Taylor

1. Call the Meeting to Order and Roll Call

Board President Sara Valoroso called meeting to order at 6:15 p.m.

2. Closed Session None

3. Public comment pertaining to agenda None

4. Pledge of Allegiance

Board President Sara Valoroso led the Pledge of Allegiance.

5. Adoption of Agenda

On motion by Cathy Bjornestad-Tobin and second by Tyson Carter, the agenda was approved. Aye: 4

6. Approval of Minutes from the meeting of: January 8, 2019

On motion by Lindsey Belter and second by Cathy Bjornestad-Tobin, the agenda was approved.
Aye: 4

7. Comments:

- A. From members of the Board of Education: None
- B. From the Superintendent Lane Bates informed to the board that we have a new teacher that will be with us until the end of this school year and reminded the board of the joint board meeting with Elkins Elementary School at our March meeting to discuss consolidating.
- C. From the Staff/Teachers: None

8. Donations and Gifts to the District: None

9. General Function Consent Items:

On Motion by Cathy Bjornestad-Tobin and second by Tyson Carter, the monthly bills, warrants and Agreements and MOU's were approved. Aye:4

10. Discussion/Action Items – New Business

- A. Consider approval of the School Accountability Report Card (SARC) for the 2017-18 school year published in the 2018-19 school year.

On motion by Lindsey Belter and second by Tyson Carter the Board approved the 2017-18 SARC Report.
Aye: 4

- B. Discuss and Consider approval of the adoption of the Flournoy Elementary Low Performing Student Block Grant Plan

On motion by Lindsey Belter and second by Cathy Bjornestad-Tobin the Board approved the Flournoy Elementary Low Performing Student Block Grant Plan. Aye: 4

- C. Consider approval of the final reading of the following updated board policies.

- BP/AR 0450 Comprehensive Safety Plan
- BP/AR 0460 Local Control and Accountability Plan
- AR 1220 Citizen Advisory Committee
- AR 4200 Classified Personnel
- AR 5113 Absences and Excuses
- BB 9322 Agenda/Meeting Materials
- BB 9324 Minutes and Recordings
- BP/AR 5141.52 Suicide Prevention
- BP/AR 5144 Discipline

On motion by Lindsey Belter and second by Cathy Bjornestad-Tobin the Board approved the final reading of the updated board policies. Aye: 4

11. Announcements

- Dottie Renstom will give a brief presentation on Expect More Tehama and an invite to the School Board Appreciation Dinner on March 28, 2019
- Friday, February 15 - FIELD TRIP to TCDE for Art Celebration
- Monday, February 18 through 22 - NO SCHOOL for Presidents' Birthday Week
- Thursday, February 28 - 5-8 Grade FIELD TRIP - Internet Safety, Cyber Bullying Assembly at Reeds Creek School
- Monday, March 4 - MINIMUM DAY

12. Adjournment

With no further business, the meeting was adjourned at 7:01 p.m. on motion by Sara Valoroso

Checks Dated 02/01/2019 through 02/26/2019

Check Number	Check Date	Pay to the Order of	FD-OBJT	Comment	Expensed Amount	Check Amount
40178973	02/06/2019	Ashleigh Fuchs	01-5202	Monthly Mileage Reimbursement		174.00
40179588	02/15/2019	California Safety Company	01-5507	Monthly Central Station Monitoring		100.00
40179589	02/15/2019	Corning Ace Hardware	01-4300	Sprinkler Valve Box		30.15
40179590	02/15/2019	Culligan	01-5502	Water Meter Reading		96.29
40179591	02/15/2019	Green Waste	01-5600	Garbage Bill		411.78
40179592	02/15/2019	J.C. Nelson Supply Co.	01-4300	Maint Supplies		402.36
40179593	02/15/2019	LV.NET LLC	01-5800	Internet Access		2,121.80
40179594	02/15/2019	Triple R Gas	01-5504	Propane Tank Rental		150.00
Total Number of Checks					8	3,486.38

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL	8	3,486.38
Total Number of Checks		8	3,486.38
Less Unpaid Tax Liability			.00
Net (Check Amount)			3,486.38

8.A

Flourney Union Elementary School
2018-19 First Interim Board Comparison Report

9.1

COMPARISON - Unrestricted Revenues

	1st Interim	2nd Interim	Difference
LCFF Sources	\$ 295,950.00	\$ 345,079.00	\$ 49,129.00
Federal Revenue	\$ -	\$ -	\$ -
Other State Revenue	\$ 10,371.00	\$ 10,371.00	\$ -
Other Local Revenue	\$ 21,824.00	\$ 21,824.00	\$ -
Total Revenues	\$ 328,145.00	\$ 377,274.00	\$ 49,129.00

COMPARISON - Unrestricted Expenditures

Certificated Salaries	\$ 71,984.00	\$ 81,734.00	\$ (9,750.00)
Classified Salaries	\$ 64,397.00	\$ 64,397.00	\$ -
Employee Benefits	\$ 43,042.00	\$ 45,020.00	\$ (1,978.00)
Books & Supplies	\$ 14,525.00	\$ 18,525.00	\$ (4,000.00)
Services	\$ 134,729.00	\$ 144,577.00	\$ (9,848.00)
Capital Outlay	\$ -	\$ -	\$ -
Other Outgo/Transfers of Indirect Costs	\$ 6,986.00	\$ 6,986.00	\$ -
Total Expenditures	\$ 335,663.00	\$ 361,239.00	\$ (25,576.00)

COMPARISON - Fund Balance, Reserves

Beginning Fund Balance	\$ 351,448.00
Ending Fund Balance	\$ 346,460.00
Net Increase (Decrease) In Fund Balance	\$ (4,988.00)
Prepaid Expenses	\$ -
Revolving Cash	\$ 1,000.00
Reserve for Economic Uncertainties	\$ 67,000.00
Other Assignments	\$ 278,460.00
Total Reserves	\$ 346,460.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	295,634.00	295,950.00	188,172.67	345,079.00	49,129.00	16.6%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	7,878.00	10,371.00	4,841.23	10,371.00	0.00	0.0%
4) Other Local Revenue		8600-8799	5,824.00	21,824.00	22,786.68	21,824.00	0.00	0.0%
5) TOTAL, REVENUES			309,336.00	328,145.00	215,800.58	377,274.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	71,984.00	71,984.00	39,374.68	81,734.00	(9,750.00)	-13.5%
2) Classified Salaries		2000-2999	67,376.00	64,397.00	36,265.06	64,397.00	0.00	0.0%
3) Employee Benefits		3000-3999	51,876.00	43,042.00	23,762.05	45,020.00	(1,978.00)	-4.6%
4) Books and Supplies		4000-4999	13,898.00	14,525.00	9,097.29	18,525.00	(4,000.00)	-27.5%
5) Services and Other Operating Expenditures		5000-5999	121,564.00	134,729.00	54,923.08	144,577.00	(9,848.00)	-7.3%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	6,986.00	6,986.00	0.00	6,986.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			333,684.00	335,663.00	163,422.16	361,239.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			(24,348.00)	(7,518.00)	52,378.42	16,035.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	10,375.00	10,375.00	0.00	10,375.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(9,568.00)	(10,648.00)	0.00	(10,648.00)	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(19,943.00)	(21,023.00)	0.00	(21,023.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(44,291.00)	(28,541.00)	52,378.42	(4,988.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	330,165.00	351,448.00		351,448.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			330,165.00	351,448.00		351,448.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			330,165.00	351,448.00		351,448.00		
2) Ending Balance, June 30 (E + F1e)			285,874.00	322,907.00		346,460.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	1,000.00	1,000.00		1,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	217,874.00	254,907.00		278,460.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	67,000.00	67,000.00		67,000.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

FLOURNOY ELEMENTARY SCHOOL | 2019-2020 CALENDAR

4 Independence Day

JULY 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1-3 Winter Break
 6 Minimum Day
 17 No SERRF
 20 No School
 (Dr Martin Luther King Jr. Day)
 27 100th Day of School

12-13 Teacher in-Service
 Day – No Students
 14 First Day of School
 19 Minimum Day
 23 Back to School Night

AUGUST 2019						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

2 Groundhog Day
 3 Minimum Day
 14 Valentine's Day
 17-21 No School (Presidents'
 Birthday Break)

2 No School - Labor Day
 9 Minimum Day

SEPTEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 Minimum Day
 2nd Trimester Ends
 8 Daylight Saving Time
 13 Teacher work days –
 NO STUDENTS
 17 St. Patrick's Day
 20 SERRF Highlights Show

7 Minimum Day
 18 Teacher work days –
 NO STUDENTS
 24 SERRF Lights On!
 31 Halloween

OCTOBER 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6 Minimum Day
 10 No School (Good Friday)
 12 Easter Sunday
 13-17 No School (Easter Break)

1 Teacher work days –
 NO STUDENTS
 3 Daylight Savings Ends
 4 Minimum Day
 7 1st Trimester Ends
 11 No school - Veterans Day
 12-14 Minimum Days
 (Parent Conferences)
 25-29 Thanksgiving Break

NOVEMBER 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2020						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4 Minimum Day
 10 Mother's Day
 25 No School (Memorial Day)

19 Christmas Performance
 20 Minimum Day
 23-31 Winter Break
 25 Christmas Day

DECEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2020						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

3 Graduation Ceremony
 4 Last Day of School –
 Minimum Day
 3rd Trimester Ends
 21 Father's Day

Flournoy Union Elementary School

Board Policy

Local Control And Accountability Plan

BP 0460

Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with the district budget and facilitate continuous improvement of district practices.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0415 - Equity)

The Board shall adopt a districtwide local control and accountability plan (LCAP), based on the template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and two subsequent fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497)

(cf. 3100 - Budget)

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth, as defined in Education Code 42238.01 for purposes of the local control funding formula (LCFF). (Education Code 42238.02)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6174 - Education for English Learners)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students. (Education Code 52052)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6173 - Education for Homeless Children)

The Superintendent or designee shall review the school plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

(cf. 0420 - School Plans/Site Councils)

The LCAP shall also be aligned with other district and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.

(cf. 0400 - Comprehensive Plans)

(cf. 0440 - District Technology Plan)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5030 - Student Wellness)

(cf. 6171 - Title I Programs)

(cf. 7110 - Facilities Master Plan)

As part of the LCAP adoption and annual update to the LCAP, the Board shall separately adopt an LCFF budget overview for parents/guardians, based on the template developed by the SBE, which includes specified information relating to the district's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

(cf. 1312.3 - Uniform Complaint Procedures)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the number of students in student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

(cf. 1220 - Citizen Advisory Committees)

(cf. 4140/4240/4340 - Bargaining Units)

(cf. 6020 - Parent Involvement)

Public Review and Input

The Board shall establish a parent advisory committee to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include parents/guardians of unduplicated students as defined above. (Education Code 52063; 5 CCR 15495)

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners to review and comment on the LCAP. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

(cf. 5145.6 - Parental Notifications)

As part of the parent/guardian and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

(cf. 0430 - Comprehensive Local Plan for Special Education)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

(cf. 9320 - Meetings and Notices)

Adoption of the Plan

The Board shall adopt the LCAP prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP, the district budget, and the budget overview for parents/guardians, the Board shall file the LCAP, the budget, and the budget overview with the County Superintendent of Schools. (Education Code 42127, 52064.1, 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

If the County Superintendent does not approve the district's LCAP, the Board shall accept technical assistance from the County Superintendent focused on revising the plan so that it can be approved. (Education Code 52071)

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by the Superintendent and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of district and school performance reported on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

(cf. 0500 - Accountability)

Technical Assistance/Intervention

At its discretion, the Board may submit a request to the County Superintendent for technical assistance, including, but not limited to: (Education Code 52071)

1. Assistance in identifying district strengths and weaknesses in regard to state priorities, which includes the review of performance data on the state and local indicators included in the Dashboard and other relevant local data, and in identifying effective, evidence-based programs or practices that address any areas of weakness.

2. Assistance from an academic, programmatic, or fiscal expert, or team of experts, in identifying and implementing effective programs and practices that are designed to improve performance in any identified areas of weakness. The district may engage other service providers, including, but not limited to, other school districts, county offices of education, or charter schools, to provide such assistance.

In the event that the County Superintendent requires the district to receive technical assistance based on one or more numerically significant student subgroups meeting the criteria established pursuant Education Code 52064.5, the Board shall work with the County Superintendent, or another service provider at district expense, and shall provide the County Superintendent timely documentation of the district's completion of the activities listed in items #1-2 above or substantially similar activities. (Education Code 52071)

If referred to the California Collaborative for Educational Excellence by either the County Superintendent or the Superintendent of Public Instruction (SPI), the district shall implement the recommendations of that agency in order to accomplish the goals set forth in the district's LCAP. (Education Code 52071, 52074)

If the SPI identifies the district as needing intervention, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following: (Education Code 52072)

1. Revision of the district's LCAP
2. Revision of the district's budget in accordance with changes in the LCAP
3. A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

Legal Reference:

EDUCATION CODE

305-306 English language education

17002 State School Building Lease-Purchase Law, including definition of good repair

33430-33436 Learning Communities for School Success Program; grants for LCAP implementation

41020 Audits

41320-41322 Emergency apportionments

42127 Public hearing on budget adoption

42238.01-42238.07 Local control funding formula

44258.9 County superintendent review of teacher assignment

48985 Parental notices in languages other than English

51210 Course of study for grades 1-6

51220 Course of study for grades 7-12

52052 Numerically significant student subgroups
52059.5 Statewide system of support
52060-52077 Local control and accountability plan
52302 Regional occupational centers and programs
52372.5 Linked learning program
54692 Partnership academies
60119 Sufficiency of textbooks and instructional materials; hearing and resolution
60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission
64001 Single plan for student achievement
99300-99301 Early Assessment Program
WELFARE AND INSTITUTIONS CODE
300 Dependent child of the court
CODE OF REGULATIONS, TITLE 5
15494-15497 Local control and accountability plan and spending requirements
UNITED STATES CODE, TITLE 20
6312 Local educational agency plan
6826 Title III funds, local plans

Management Resources:

CSBA PUBLICATIONS

The California School Dashboard and Small Districts, October 2018

Promising Practices for Developing and Implementing LCAPs, Governance Brief, November 2016

LCFF Rubrics, Issue 1: What Boards Need to Know About the New Rubrics, Governance Brief, rev. October 2016

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

California School Dashboard

LCFF Frequently Asked Questions

Local Control and Accountability Plan and Annual Update (LCAP) Template

Family Engagement Framework: A Tool for California School Districts, 2014

California Career Technical Education Model Curriculum Standards, 2013

California Common Core State Standards: English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects, rev. 2013

California Common Core State Standards: Mathematics, rev. 2013

California English Language Development Standards, 2012

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California School Dashboard: <http://www.caschooldashboard.org>

Flournoy Union Elementary School

Administrative Regulation

Local Control And Accountability Plan

AR 0460

Philosophy, Goals, Objectives and Comprehensive Plans

Goals and Actions Addressing State and Local Priorities

The district's local control and accountability plan (LCAP) and annual updates shall include, for the district and each district school: (Education Code 52060)

1. A description of the annual goals established for all students and for each numerically significant subgroup as defined in Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. The LCAP shall identify goals for each of the following state priorities:

a. The degree to which district teachers are appropriately assigned in accordance with Education Code 44258.9 and fully credentialed in the subject areas and for the students they are teaching; every district student has sufficient access to standards-aligned instructional materials as determined pursuant to Education Code 60119; and school facilities are maintained in good repair as specified in Education Code 17002

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 3517 - Facilities Inspection)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

b. Implementation of the academic content and performance standards adopted by the State Board of Education (SBE), including how the programs and services will enable English learners to access the Common Core State Standards and the English language development standards for purposes of gaining academic content knowledge and English language proficiency

(cf. 6011 - Academic Standards)

(cf. 6174 - Education for English Learners)

c. Parent/guardian involvement and family engagement, including efforts the district makes to seek parent/guardian input in district and school site decision making and how the district will promote parent/guardian participation in programs for unduplicated students, as defined in Education Code 42238.02 and Board policy, and students with disabilities

(cf. 3553 - Free and Reduced Price Meals)
(cf. 6020 - Parent Involvement)
(cf. 6173.1 - Education for Foster Youth)

d. Student achievement, as measured by all of the following as applicable:

- (1) Statewide assessments of student achievement
- (2) The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study that align with SBE-approved career technical education standards and frameworks, including, but not limited to, those described in Education Code 52302, 52372.5, or 54692
- (3) The percentage of English learners who make progress toward English proficiency as measured by the SBE-certified assessment of English proficiency
- (4) The English learner reclassification rate
- (5) The percentage of students who have passed an Advanced Placement examination with a score of 3 or higher
- (6) The percentage of students who demonstrate college preparedness in the Early Assessment Program pursuant to Education Code 99300-99301

(cf. 0500 - Accountability)
(cf. 6141.5 - Advanced Placement)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - State Academic Achievement Tests)
(cf. 6178 - Career Technical Education)

e. Student engagement, as measured by school attendance rates, chronic absenteeism rates, middle school dropout rates, high school dropout rates, and high school graduation rates, as applicable

(cf. 5113.1 - Chronic Absence and Truancy)
(cf. 5147 - Dropout Prevention)
(cf. 6146.1 - High School Graduation Requirements)

f. School climate, as measured by student suspension and expulsion rates and other local measures, including surveys of students, parents/guardians, and teachers on the sense of safety and school connectedness, as applicable

(cf. 5137 - Positive School Climate)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

g. The extent to which students have access to and are enrolled in a broad course of study that includes all of the subject areas described in Education Code 51210 and 51220, as applicable, including the programs and services developed and provided to unduplicated students and students with disabilities, and the programs and services that are provided to benefit these students as a result of supplemental and concentration grant funding pursuant to Education Code 42238.02 and 42238.03

(cf. 6143 - Courses of Study)

(cf. 6159 - Individualized Education Program)

h. Student outcomes, if available, in the subject areas described in Education Code 51210 and 51220, as applicable

2. Any goals identified for any local priorities established by the Board.

(cf. 0200 - Goals for the School District)

3. A description of the specific actions the district will take during each year of the LCAP to achieve the identified goals, including the enumeration of any specific actions necessary for that year to correct any deficiencies in regard to the state and local priorities specified in items #1-2 above. Such actions shall not supersede provisions of existing collective bargaining agreements within the district.

For purposes of the descriptions required by items #1-3 above, the Board may consider qualitative information, including, but not limited to, findings that result from any school quality review conducted pursuant to Education Code 52052 or any other reviews. (Education Code 52060)

For any local priorities addressed in the LCAP, the Board and Superintendent or designee shall identify and include in the LCAP the method for measuring the district's progress toward achieving those goals. (Education Code 52060)

To the extent practicable, data reported in the LCAP shall be reported in a manner consistent with how information is reported on the California School Dashboard. (Education Code 52060)

Increase or Improvement in Services for Unduplicated Students

The LCAP shall demonstrate how the district will increase or improve services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students. (5 CCR 15494-15496)

When the district expends supplemental and/or concentration grant funds on a districtwide or schoolwide basis during the year for which the LCAP is adopted, the district's LCAP shall: (5 CCR 15496)

1. Identify those services that are being funded and provided on a districtwide or schoolwide basis
2. Describe how such services are principally directed towards, and are effective in, meeting the district's goals for unduplicated students in the state priority areas and any local priority areas
3. If the enrollment of unduplicated students is less than 55 percent of district enrollment or less than 40 percent of school enrollment, describe how these services are the most effective use of the funds to meet the district's goals for its unduplicated students in the state priority areas and any local priority areas. The description shall provide the basis for this determination, including, but not limited to, any alternatives considered and any supporting research, experiences, or educational theory.

Availability of the Plan

The Superintendent or designee shall prominently post the LCAP, any updates or revisions to the LCAP, and the LCFF budget overview for parents/guardians on the homepage of the district's web site. (Education Code 52064.1, 52065)

(cf. 1113 - District and School Web Sites)

Board Approved 03/19

(10/15 10/17) 12/18

Flournoy Union Elementary School

Administrative Regulation

Use Of Seclusion And Restraint

AR 5131.41

Students

District staff shall enforce standards of appropriate student conduct in order to provide a safe and secure environment for students and staff on campus, but are prohibited from using seclusion and behavioral restraint to control student behavior except to the limited extent authorized by law.

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

Definitions

Behavioral restraint includes mechanical restraint or physical restraint used as an intervention when a student presents an immediate danger to self or to others. Behavioral restraint does not include postural restraints or devices used to improve a student's mobility and independent functioning rather than to restrict movement. (Education Code 49005.1)

Mechanical restraint means the use of a device or equipment to restrict a student's freedom of movement. Mechanical restraint does not include the use of devices as prescribed by an appropriate medical or related services professional, including, but not limited to, adaptive devices or mechanical supports used to achieve proper body position, balance, or alignment; vehicle safety restraints during the transport of a student; restraints for medical immobilization; or orthopedically prescribed devices which permit a student to participate in activities without risk of harm. Mechanical restraint also does not include the use of devices by peace officers or security personnel for detention or for public safety purposes. (Education Code 49005.1)

(cf. 3515.3 - District Police/Security Department)

Physical restraint means a personal restriction that immobilizes or reduces the ability of a student to move the torso, arms, legs, or head freely. Physical restraint does not include a physical escort in which a staff member temporarily touches or holds the student's hand, wrist, arm, shoulder, or back for the purpose of inducing a student who is acting out to walk to a safe location. Physical restraint also does not include the use of force by peace officers or security personnel for detention or for public safety purposes. (Education Code 49005.1)

Prone restraint means the application of a behavioral restraint on a student in a facedown position. (Education Code 49005.1)

Seclusion means the involuntary confinement of a student alone in a room or an area from which

the student is physically prevented from leaving. Seclusion does not include a timeout involving the monitored separation of the student in an unlocked setting, which is implemented for the purpose of calming the student. (Education Code 49005.1)

Prohibitions

Seclusion and behavioral restraint of students shall not be used in any form as a means of coercion, discipline, convenience, or retaliation. (Education Code 49005.8)

(cf. 5144 - Discipline)

In addition, staff shall not take any of the following actions: (Education Code 49005.2, 49005.8)

1. Administer a drug that is not a standard treatment for a student's medical or psychiatric condition in order to control the student's behavior or restrict the student's freedom of movement
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use as a locked room
3. Use a physical restraint technique that obstructs a student's respiratory airway or impairs a student's breathing or respiratory capacity, including a technique in which a staff member places pressure on the student's back or places his/her body weight against the student's torso or back
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, the use of a pillow, blanket, carpet, mat, or other item to cover a student's face
5. Place a student in a facedown position with the student's hands held or restrained behind the student's back
6. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the student or others

Limited Use of Seclusion or Restraint

Staff shall avoid the use of seclusion and behavioral restraint of students whenever possible. Seclusion or behavioral restraint may be used only to control student behavior that poses a clear and present danger of serious physical harm to the student or others, which cannot be prevented by a response that is less restrictive. (Education Code 49005.4, 49005.6, 49005.8)

(cf. 5131.4 - Student Disturbances)

(cf. 5131.7 - Weapons and Dangerous Instruments)

If a student is put in seclusion, the student shall be under constant, direct observation of a staff member. Such observation may be through a window or another barrier through which the staff member is able to make direct eye contact with the student, but shall not be made through

indirect means such as a security camera or closed-circuit television. (Education Code 49005.8)
If a student is restrained, staff shall afford the student the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the student and others. (Education Code 49005.8)

If a prone restraint technique is used on a student, a staff member shall observe the student for any signs of physical distress throughout the use of the restraint. Whenever possible, the staff member monitoring the student shall not be involved in restraining the student. (Education Code 49005.8)

Reports

The Superintendent or designee shall annually collect data on the number of times that seclusion, mechanical restraint, and physical restraint were used on students and the number of students subjected to such techniques. The data shall be disaggregated by race/ethnicity and gender, and reported for students with a Section 504 plan, students with an individualized education program, and all other students. This report shall be submitted to the California Department of Education no later than three months after the end of each school year, and shall be available as a public record pursuant to Government Code 6250-6270. (Education Code 49006)

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education Under Section 504)

Legal Reference:

EDUCATION CODE

49001 Prohibition against corporal punishment

49005-49006.4 Seclusion and restraint

56520-56525 Behavioral interventions, students with disabilities, especially:

56521.1 Emergency interventions when behavior poses threat to student or others

56521.2 Prohibited interventions

GOVERNMENT CODE

6250-6270 California Public Records Act

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

Management Resources:

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Restraint and Seclusion: Resource Document, May 2012

WEB SITES

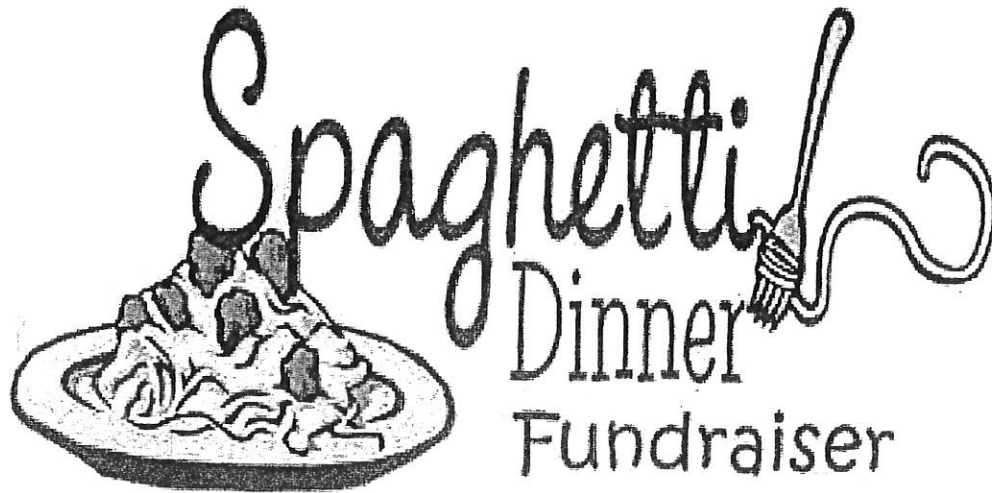
California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Board Approved 03/19

12/18

FLOURNOY SCHOOL



DESSERT & SILENT AUCTION

*Come enjoy spaghetti with meat sauce,
French bread, green salad and coffee & punch*

When: Thursday, March 28th, 2018 at 5:30 to 7:30 p.m.

Where: Flournoy School Cafeteria

Cost: Adults - \$6.00 / Students and Kids - \$3.00

*This Annual fundraiser helps to pay for the end of the year
field trips for our students.*

*Please bring your favorite homemade dessert for the dessert auction
and/or a donated item for the silent auction if able to.*

THANK YOU FOR YOUR SUPPORT. WE LOOK FORWARD TO SEEING YOU.